

Oak Hill Elementary School

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Covington, GA 30016
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Dr. Brenda Gammans, Principal

Mrs. Tara Lynn, Asst. Principal

September 6, 2023

Dear Parents and Guardians,

We have had a great first month of school. The purpose of this letter is to give you some information and reminders.

1. Parents of car riders must pick their child/children up no later than 2:35 p.m.
2. It is very important that the school has your correct email address and phone number. If you are not receiving school emails or phone calls, please contact the office so that we have your most current information.
3. Please note that the school office hours are from 7:05 a.m. to 3:00 p.m.
4. For safety reasons, student check-outs after 1:45 p.m. are not permitted. To check out a student, the person must ring the buzzer system, have ID, and be listed on the child's yellow information card. Remember only people listed on the yellow card as having permission to check out the child may do so.

Important Dates

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| Sept. | |
| 11-15 | Book Fair - watch for flyers coming home |
| 14 | School Council 7:30 a.m. in room 13 |
| 15 | Early Release Day – Parent Conferences |
| 26 | Title I – Family Math Night |
| Oct. 9-13 | Fall Break – schools closed |

5. We would like to invite you to join us for our Title I Family Math Homework Help and Strategies Night on Tuesday, September 26th at 6:00 p.m. Your child's teachers will model grade-level-specific and engaging math strategies that you can use to practice with your child at home. The 3rd grade students will also present "Emojis & Songs" with Mr. Johnson. Hope to see you there!
6. Please visit our school website often. It contains links to e-learn, e-books, a school calendar, and various other information. Our address is <https://ohes.newtoncountyschools.org/>.
7. **If you need to change the way your child goes home, please send a signed and dated note with a phone number for verification.** Transportation changes can be made by email using ohifax@newton.k12.ga.us. Please **do not email teachers or staff for transportation changes**. All transportation changes must be made before 1:30. We are unable to make transportation changes over the phone.

If I can assist you in any way, please contact me. On behalf of the faculty and staff of Oak Hill Elementary School, thank you for the opportunity to educate your child.

Sincerely,

Brenda Gammans, Ph.D.
Principal